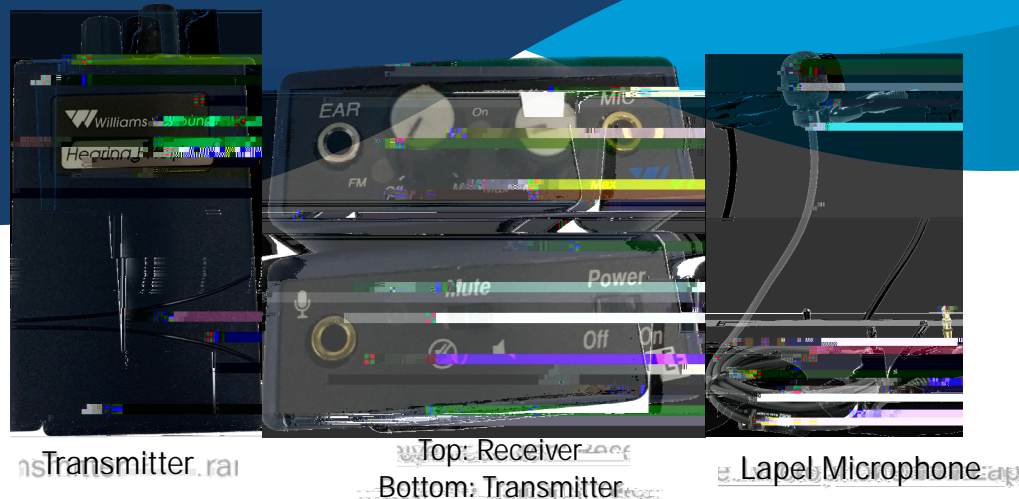


Best Practices for Utilizing FM System in Class



Defined: an FM (frequency modulated) system is an assistive listening device used to help amplify sound so that a person with hearing loss can hear more clearly in noisy places, such as a classroom. It will transmit the sound from a faculty member's microphone to the student's earphones. This will amplify the sound for the student so that they have equitable access to classroom lectures.

Contents:

- 1) Transmitter & lapel microphone unit worn by the person speaking [the instructor].
- 2) Receiver [earphones] used by the listener [student] to amplify the speaker's voice.

Best Practices for Faculty Utilizing the Device:

The transmitter has a body clip and a clip-on lapel microphone (first and third pictures on reverse side). Place the transmitter in a pocket or clip it to a belt or other article of clothing. It should not be placed near a cellphone or other wireless devices so as not to interfere with the signal.

Make sure that the lapel mic is securely attached to a collar or article of clothing near the speaker's chest.

Clip the lapel mic 6-8 inches directly below the mouth to avoid breathing noises. Detaching the mic/placing the mic off to the side should be avoided.

Make sure the microphone is pointing towards your mouth.

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